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The LEM Phonics word list contains the words which will be dictated to students each week. These words are on the left-hand page while the right-hand page contains teacher notes, rules and exercises to consolidate the rules and concepts taught. Teacher Book C also contains Backup and Extend sections for beginning and advanced students.

The entire LEM Phonics word list is divided into 26 sections (from A to Z) across four books (Teacher Book A to Teacher Book D). At the end of each section, opportunity is given for review and testing. In Teacher Book C, each week's words are set out in two lists of twelve words. Beside the list of words for each page are notes on word analysis, for instruction and discussion as students learn the words.

## Student Book C1 (Terms 1-2) and Student Book C2 (Terms 3-4)

Student Books C1 and C2 are where students will write their word list words. They provide space for twelve words per column, labelled with the appropriate section and list number. Generally students will learn two lists of words per week (six words per day). Derivatives (closely related words) are written on the same line. In addition to the word list words, Student Books C1 and C2 also include sections for sentences (dictated and composed) and homophones.

## Testing

Give spelling tests using the various methods listed below. Daily tests and intra-student testing canbe done on loose paper or whiteboards, but all other tests are provided for in Test Books C1 and C2.

- Daily test - use new words learned and up to ten words from the previous section.
- Weekly test - each Friday test the week's words. Weekly tests commence at section K (after the 'up to speed' review lessons).
- Intra-student testing - students may test each other from a designated section of their word list.
- Section test - tests for each section are included after the reviews, to check whether students should move on or need more review.


## Rules

As rules are encountered in the word list or the workbooks, they are listed in boxes in the Teacher's Notes and Rules section. Rules are marked as either reading, spelling or ending rules. Rules that have been learned previously are referenced with their list number from Teacher Book B.

## Dictation

The procedure for dictation is shown in the following pages.

## Student exercises

Weekly exercises are provided for each section to help clinch the rules and give practice using words from the list. They can be used as they are or as suggestions to create your own exercises to suit your situation. Word list work in year $C$ continues consolidating and expanding upon existing rules, learning some new rules, writing and reading sentences, adding endings and beginning to learn the parts of speech and basic punctuation.

## Revision

A week of revision work with tests is included at the end of each section to enable you to check on the students' knowledge of words and rules thus far.

## Rules summary

A helpful reference list of all rules from Teacher Book C, with section references and example words.

## Reproducibles

This section contains worksheets and charts referenced within the text. These can be copied or downloaded from www.lemphonics.com/downloads for student use.

## Student progress

A student progress chart follows the word list sections at the end of this book. This may be photocopied for each student and used to record their progress. This resource is also available as a fillable PDF.


## TERM ONE | WEEKS 1-4

## Up to speed

The first four weeks of Teacher Book C are designed to bring new students up to speed quickly, and provide a refresher for existing students. Students review and practice phonological awareness, handwriting, the phonograms, base words and endings, grammar and sentences. Students also go through two 'review lists' of 60 words each from Teacher Book A and Teacher Book B, which cover all the rules learned so far.

It is recommended to have on hand a copy of both Teacher Books A and B, plus single copies of Workbooks 1-7. These will assist greatly in review - providing word and rules reference, teaching pointers and whole-class exercises.

Phonological awareness is a set of skills that show a student's ability to distinguish
and manipulate words, rhymes, syllables and other word parts.
Before moving into the written skills of English (reading, writing and spelling), it is helpful if a child has an awareness of different aspects of sound in a word - e.g. being able to hear individual sounds in words, hearing and enjoying the repetition of sounds (alliteration), rhyming words and vowel changes in words.

Much of this awareness may take place in the early pre-school years without the child realising it, but if there has been little or no exposure to literature and language in the home, students may need extra assistance in developing these skills.

A detailed explanation of phonological awareness appears in the introductory pages of the LEM Phonics Manual.

These activities may be done concurrently or over several days, depending on class size. Phonological awareness is one of the best early indicators for reading and spelling ability, and it is important to ìdentify any students who may require extra assistance in this area.

1. Phonological awareness test Administer the phonological awareness test found in the LEM Phonics Manual, the Reproducibles section or as a digitally fillable PDF at www.lemphonics.com/downloads.
2. Rhyming Locate several children's poems which use frequent rhymes. Read each stanza of the poem aloud without the last rhyming word and have students complete it, with the actual word or one of their own rhyming words.
3. Counting Find a passage of prose and read aloud various selections: have students count the number of words in a particular sentence, the number of syllables in a word, and the number of sounds in a word. Use this exercise to reinforce the difference between consonant and vowel sounds.
4. Reading Choose a simple book and read to the students. As you read, break selected words into their sounds and have students determine the word those sounds create. Remember to use sounds, not letter names (e.g. 'b', 'a', 'g', not 'bee', 'ay', 'jee'). Choose several established students to read to the class in a similar manner.
5. Change a letter game This game is found in the Reproducibles section. Students must change only one of the sounds each time to progress through the list and make a different word each time.
6. I am a little sound Assign sounds to groups of 4 students and have them line up to form words. They should then say their assigned sound in turn to make the word. Then see if other words can be made by rearranging the order of the line and/or removing one of the sounds. Some example sounds are shown below:
'spot' >> 'tops' >> 'stop' >> 'pots' >> [remove 's'] >> 'pot' >> 'top'
Note that the word post could not be used in this example, because it uses the long sound 'oh', not the short sound ' $o$ '. We are working with sound, not the written letters.
```
'skan' >> 'snak' >> 'kans' >> [remove 'n'] >> 'sak' > > [remove 's'] >> 'kan' >> 'nak'
'pram' > > 'ramp' > > [remove 'p'] >> 'ram' >> [remove 'm'] >> 'rap' >> [remove 'r'] >> 'map'
'snap' >> 'span' >> 'naps' >> [remove 's'] >> 'pan' >> 'nap' >> [remove 'n'] >> 'sap'
Do not use pans because the s on the end sounds as ' }z\mathrm{ '.
```

Whilst the English language is by no means straightforward, there are many systematic and predictable principles and patterns that govern the use of the phonograms and sounds, giving us the ability to make sense of them. We call those patterns rules. LEM Phonics uses lists of words to teach the rules of the English language, analysing each word and demonstrating the rules as they are encountered.

The review list words have been specially selected from the previous teacher books to cover all the rules learned so far. The lists are ordered by various categories (shown below). Some rules begin with a simpler implementation in the lists from Teacher Book A and progress to more complex instruction in Teacher Book B.

Established students who have been taught LEM Phonics from the beginning should have a working knowledge of the various rules that have been encountered in Teacher Book A and Teacher Book B. For existing students, the review lists will provide valuable refreshment, especially at the start of a new year. For new students, the review lists will be essential in bringing them up to speed with the rules of LEM Phonics.

## Teacher Book A review list outline

List $1 \quad$ Vowels and consonants
List 2 Silent $\boldsymbol{e}$
List 3 The sounds of a
List $4 \quad \mathbf{i}, \mathbf{y}, \mathbf{o}$ and $\mathbf{u}$
List $5 \mathbf{c} / \mathbf{c k} / \mathbf{k}, \mathbf{e r}$, ow

## Teacher Book B review list outline

List 1
Vowels and consonants
List 2 Silent $\boldsymbol{e}$, the sounds 'ee' and 'ay
List 3 The sounds 'ah', 'igh', 'oh', 'u' and 'ow'
List 4 Multiple phonograms
List 5 Phonograms used at the beginning of a word Successive seventeen phonograms

| fence | Explain that the phonogram $\mathbf{c}$ represents the sound 's' in fence, therefore silent $\boldsymbol{e}$ is needed to make the $\mathbf{c}$ say 's'. Draw a small arch from $\mathbf{c}$ to the silent $\boldsymbol{e}$. |
| :---: | :---: |
| fringe | Explain that the letter $\boldsymbol{j}$ cannot end a word, we must use the phonogram $\mathbf{g}$ instead to represent the sound 'j'. We know that $\mathbf{g}$ can only say ' $\boldsymbol{j}$ ' before the letters $\boldsymbol{e}, \boldsymbol{i}$ or $\boldsymbol{y}$, so we can use silent $\boldsymbol{e}$ to allow $\mathbf{g}$ to say ' $\mathbf{j}$ '. Draw a small arch from $\mathbf{g}$ to the silent $\boldsymbol{e}$. |
| cir-cle | The second syllable of cir-cle requires a vowel, provided by silent $\boldsymbol{e}$. Place a small $\boldsymbol{v}$ above the $\boldsymbol{e}$. Explain that $\mathbf{c}$ represents both the sounds 's' and ' $k$ ' and discuss why each one says the sound it does. Tell students which 'er' phonogram to use ('er' of bird). |
| place | Sometimes silent e performs two functions. In place a double arch (or 'wave' or 'beak') is used to show that a can say 'ay' and $\mathbf{c}$ can say 's' because of the silent $\boldsymbol{e}$. Draw both arches in the direction of writing. |
| $\begin{aligned} & \text { cit-y } \\ & \text { mon-ey } \end{aligned}$ | Review the rule that the phonogram $y$ usually represents the sound 'ee' at the end of multi-syllable words. In city either $\mathbf{c}$ or $\mathbf{s}$ could represent the sound 's', because $\boldsymbol{i}$ follows. Explain which phonogram to use. |
|  | The words money, honey, monkey and donkey use the phonogram ey ('ee', 'ay' that we may use at the end of a word) instead of $\boldsymbol{y}$ to represent 'ee' at the end. These words must be remembered. Place 4 above $\mathbf{o}$ in money. |
| stay whale | There are three phonograms that usually represent the sound ay' - a, ay and ai. Less common phonograms are ey, ea, eigh and ei (although ey is featured in several very common words like they, hey, grey and obey). |
| rain | The phonogram ay usually represents the sound 'ay' at the end of a base word or before a vowel. Before a consonant, the sound 'ay' may be represented by the phonogram a with a silent $\boldsymbol{e}$, or the phonogram ai. <br> Use fingers to show the various phonograms in the words stay, whale and rain, remembering to wiggle the finger for silent $\boldsymbol{e}$. |
| $\begin{aligned} & \text { tail } \\ & \text { tale } \end{aligned}$ | Show fingers with the different patterns for the homophones tail and tale and discuss the different meanings. tail uses ai and tale uses a with silent $\boldsymbol{e}$. Mark tale with an arch from a to silent $\boldsymbol{e}$. |
| Sun-day | Explain that $\mathbf{u}$ (not $\mathbf{0}$ ) represents the sound ' $u$ ' in Sun-day. Say the syllables only without fingers. Explain that capitals are used for names of days and review that ay usually |

1. Silent e practice Write this sentence on the board and have students analyse and mark silent e.

I will make some nice apple juice and cheese.
2. Days of the week and months Detailed word analysis on the days of the week is contained in Section E5 in Teacher Book B. The months of the year are similarly covered in Section F6. If students are not familiar with either of these, some extra review may be necessary.
3. Homophones Review the definition of a homophone (a word which sounds the same but is spelt differently to another word). In order to spell a homophone, we must know the meaning of the word. Say these words out loud and ask students to tell you both meanings:
sail/sale tail/tale main/mane road/rode sun/son
See if students can tell you the spelling of their meaning and write both homophones on the board.

## Silent $e$

## Explanation marks

1. $\boldsymbol{e}$ lets a vowel say its long sounds. Draw an arch from the vowel to the silent $\boldsymbol{e}$.

| make | made | cake | take | name | like |
| :--- | :--- | :--- | :--- | :--- | :--- |
| time | these | home | rule | cute | alone |
| table | state | ate | sale | male | female |
| delete | line | life | mine | size | quite |
| fire | hope | nose | those | clothe | clothes |
| use | use | drive | drove | move |  |

2. $\boldsymbol{e}$ stops the letters $\boldsymbol{v}$ or $\boldsymbol{u}$ from ending an English word. Put a small $\boldsymbol{x}$ under the $\boldsymbol{v}$ or $\boldsymbol{u}$.

| live | give | have | love | dove |
| :--- | :--- | :--- | :--- | :--- |
| blue | glue | true | glove | clue |

3. $\boldsymbol{e}$ allows $\mathbf{c}$ or $\mathbf{g}$ to say their second sounds ' s ' or ' $\mathbf{j}$ '. Draw an arch from the $\mathbf{c}$ or $\mathbf{g}$ tothe silent $\boldsymbol{e}$.
dance juice large fence chance voice fringe orange
4. $\boldsymbol{e}$ can give a vowel to a syllable. Place a small $\boldsymbol{v}$ above the silent $\boldsymbol{e}$.

| little middle purple gentle needle |  |  |
| :--- | :--- | :--- |
| circle | apple | uncle |

5. $\boldsymbol{e}$ can perform two functions at once. Draw a double arch from the letters to the silent $\boldsymbol{e}$.
face race nice age page trace
place grace price change strange
6. At times $\boldsymbol{e}$ does nothing but is left as a remnant from the days of Chaucerian English.

Draw a small $\boldsymbol{x}$ above the silent $\boldsymbol{e}$.

| some | come | are | were | house | mouse |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| cheese | more | horse | nurse | please | cause |  |
| because | fore | before | where | noise | none | praise |

The sound 'ee'
The phonogram $\mathbf{y}$ usually represents the sound 'ee' at the end of multi-syllable words.
Exceptions: money, honey, monkey, donkey

| happy | tiny | party | family | story | body | fancy | ready | copy |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| aunty | sorry | carry | berry | country | only | pretty | funny | any |
| many | fuzzy | city | January | February | every | properly | easy | heavy |
| early | nearly | thirty | forty | fifty | sixty | twenty |  |  |

The phonogram e usually represents the sound 'ee' at the end of a syllable.
behind even event between female delete

## The sound 'ay'

## Spelling rule

ay usually represents the sound 'ay' at the end of a base word or before a vowel.
Exceptions: they, obey, grey, hey, prey, whey and survey.

| play day say away today stay pay | stay |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Sunday | Monday | Tuesday | Wednesday | Thursday |

Before a consonant, the sound 'ay' may be represented by the phonogram a with a silent $\mathbf{e}$, or the phonogram ai.

| rain | wait | tail | mail | sail | train |
| :--- | :--- | :--- | :--- | :--- | :--- |
| tale | male | sale |  |  |  |

Other phonograms (ea, eigh and ei) may also represent the sound 'ay' but are only taught as they are encountered.

Spend two lessons reviewing the rules for endings. Workbook 6: Base Words and Endings 2 will provide review exercises and example words to illustrate the various endings and their rules listed below. Because this is a review, all exercises shown in the workbooks will not necessarily be required - adapt the exercises for whole-class learning or to fit student ability.

## s and es



The ending $s$ Ending rule WB6 p 2-3
$\boldsymbol{s}$ can be added to most words which are things (nouns) and words which are actions (verbs). When added to a noun, $\boldsymbol{s}$ usually makes it plural (more than one). $\boldsymbol{s}$ is added to a verb to make a sentence sound correct.

| dogs trees runs plays |
| :--- |
| The ending es |
| The ending es (instead of $\boldsymbol{s}$ ) is added to words which end with the phonograms $\mathbf{x}, \mathbf{s}, \mathbf{z}$, ch, tch or sh. <br> $\mathbf{s}$ always says ' $\mathbf{z}$ ' in the ending es. <br> boxes messes buzzes arches dishes |

## Vowel endings

## Adding endings to silent $e$ words

If a base word ends with silent $\boldsymbol{e}$, remove the $\boldsymbol{e}$ when adding an ending beginning with a vowel.

$$
\text { give }>\text { giving } \quad \text { have }>\text { having } \quad \text { come }>\text { coming } \quad \text { hope }>\text { hoping } \text { ease }>\text { easy }
$$

## The phonogram ending ed

The phonogram ending ed is used to show past tense. Beeause it begins with a vowel, remove silent $\boldsymbol{e}$ before adding ed to silent $\boldsymbol{e}$ words.
bake > baked
time > timed

The one one one double rule
If a base word has one syllable, one vowel and one consonant at the end, double the consonant when adding an ending beginning with a yowel.
run $>$ running $\quad$ sit $>$ sitting
lift > lifting
read > reading
hop > hopping
jump > jumping
swim > swimming
stand > standing
cut > cutting
help > helping
clap > clapping
put > putting

## Adding the ending er to verbs

Ending rule WB6 p 19
The ending er can be added to a verb to make a noun meaning 'a person who does that verb'.
teacher knitter painter leader jogger rider winner follower baker

## Adding the endings er and est to adjectives

When er is added to an adjective it means 'more'. When est is added to an adjective it means 'most'.
big > bigger long > longer soft > softer fast >faster thin > thinner

$\boldsymbol{y}$ is a vowel ending. It can be added to words to make them adjectives.
pointy sunny fatty rusty foggy lacy funny rainy floppy spicy

## Sentences

Discuss and review sentences - how they must begin with a capital letter, and the punctuation marks learned so far to end a sentence (full stop or question mark). Each sentence should contain one complete thought. Use the exercises below, or create your own.

1. Written expression Have students compose several original sentences on these subjects: a mouse clothes an animal in the zoo a birthday party the moon
2. Completing sentences Have these sentence beginnings written on the board:

On Monday I $\qquad$ On Friday I $\qquad$
On Saturday I $\qquad$ On Sunday I $\qquad$
Have students read the words and think of suitable ideas to complete each sentence (e.g. On Monday I do music, on Saturday I play sport).
3. Question marks Review the question mark and when to use it. Write the following questions for students to copy, then have them write a full sentence answer to each question.
When do you brush your teeth?
What is smaller than a mouse?
Who is bigger than you?
Which big star shines in the daytime?
4. Written expression - poetry Discuss what it means when two words rhyme (the end sound is the same). Have the students think of words which rhyme with spring (e.g. string, sting, thing, king, ring, sing, wing). Then have them choose two of the words and create a two-line poem ending in those words, with the same number of syllables in each line.

## Dictation

When sentences are related to each other, have students write each sentence following on from the previous one. If the sentences are not related, start a new line. Assist studentsto spell (through analysis) any words that pose difficulty.

## 1. Double letters

I have a little apple. My mother will cut it for me. She cuts out the middle of the apple.
2. Short paragraphs

My aunty got lost in a hot country. She was the only woman. She tried to cover her eyes from the sun but nothing helped. It was just like her body was in an oven.
A small black snake made her way across the grass. Then she was quick to go into a bucket. She went inside and zipped past a glass of milk before deciding to stop in my jacket pocket.

## 3. Homophones

Tell me the tale of the dog and his tail. I may go away in May for my birthday.

The children put their books over there. I meet my brother and we eat meat.

## 4. Longer paragraphs

A farmer bought some seeds and brought his niece to help sow them. The first seeds fell on the edge of the road for birds to catch. The second seeds fell on rough ground. Although they started, it was hard to keep growing. The third seeds fell in the weeds where sun could not get through. But the fourth seeds fell in good ground and grew hundreds of seeds.

Numbers are all around us. They tell us how old we are and how much we weigh. How tall are you? What is your shoe size? Numbers will tell. Numbers show time on a clock and also show time through the years. When we go to the shop we see numbers on things to tell us how much money they cost. Where would we be without numbers?

The phonological awareness test given at the beginning of this section is often the keenest indicator of baseline student knowledge, and is usually reflective of their exposure to literacy in the home before beginning school. What is harder to gauge is students' ability to acquire new knowledge, and to manipulate and build their existing knowledge.

These first weeks of reasonably intense review should identify those students who need extra assistance in learning the phonograms, the rules, or perhaps other aspects of LEM Phonics such as handwriting. This assistance can come in the form of teacher aides, parents, or even other students.

## Beginning/Developing/Established

There are three broad levels of knowledge and ability that LEM Phonics provides for - beginning, developing and established. These levels are translated to actions in the course work - backup, do it! and extend.


Students in the beginning group will need extra review and attention to grasp concepts and progress through the program. Students may be placed in this group because they have had little or no exposure to phonics in the home or classroom and need some time to adjust, or their general ability is not at the same level as the majority of students. Students with above average natural ability but no phonetic training may initially be placed in this group, but will usually adapt quickly and are likely to move up.

The actions of backing up and reviewing are essential for the beginning student. Throughout the word list pointers to previous (simpler) words and concepts are provided to assist beginners and provide backup for concepts that may not have been fully understood the first time around.

DEVELOPING


Do it!

The standard course work is aimed at the developing student, taking the philosophy point of 'building on the known and incrementally building literacy knowledge on previourly learned concepts at a steady pace.

The action for the developing student in the main stream is simply this: do it!

Review the sounds for the phonogram a ('a', 'ay', 'ah', 'aw', 'o'). The first sound of vowels is always a short sound (the fifth sound of $\mathbf{a}$ is also a short sound). Review the rule that vowels usually say their first sound when followed by a consonant in the same syllable. Pronounce the phonograms clearly in left, rest and west. Ask students if they know any other phonograms that could represent the short 'e' sound (ea) - use the sound charts to assist if necessary.

Review the three sounds of $\mathbf{i}$ ('i', 'igh', 'ee'). After dictating the word swim, have students tell you if each of the phonograms is a consonant or vowel.

$$
\text { [-2 }+2+2
$$

Review the four sounds of the phonogram o ('o', 'oh', 'oo', 'u'). Like a, o has a second short sound, saying ' $u$ '. After dictating the word fox, talk about the phonogram $\mathbf{x}$ and discuss which two sounds make up the ' $k s$ ' sound (' $k$ ' and ' $s$ ').
Review the four sounds of the phonogram u ('u', 'yoo', 'oo', 'uu'). u also has a second short sound which says 'uu' (put). Reinforce again the reading rule that vowels usually say their first sound when followed by a consonant in the same syllable.
Dictate the syllables for cap-i-tal, pronouncing the first sounds of a and iclearly: B/ 'kap-i-tal'. When students have told you how to write it, read it for speaking using the schwa sound: $\Omega$ 'kap-uh-tuhl'. Ask if any stuबents recall the rule for yowels at the end of a syllable (vowels may say their long sounds in this position). The in cap-i-tal may say its long sound 'igh' ('kap-igh-tal'), but here it does not. Place 1 over i.
Dictate spirit in a similar way to capital and examine the syllables and sounds.
K2 Section K List 2 Long vowels
hu-man The phonogram $\mathbf{u}$ has two long sounds 'yoo' and 'oo'. We only number the long sound at the end of a syllable if it is the less common third sound. © 'hyoo-man' 'hyoo-muhn'

## mo-ment

e-vil
mo-tor
po-em po-et
po-è-try
zeb-rả ze-brả
stud-y stu-dent

Dictate equal for spelling: 'ee-kwal' and once again review the rule that vowels may say their long sounds at the end of a syllable. Read it for speaking afterwards: 'ee-kwuhl'.

## Vowels at the end of a syllable

The vowels $\boldsymbol{a}, \boldsymbol{e}$, o and $\boldsymbol{u}$ usually say their long sounds 'ay', 'ah', 'ee', 'oh', 'oo', and 'yoo' at the end of a syllable. The vowels $\boldsymbol{i}$ and $\boldsymbol{y}$ may say their long sounds 'igh' and 'ee' at the end of a syllable.

## 3 Student activities

1. Phonograms Write just these phonograms (without the numbers) on the board and ask students to say all the sounds. Then add the numbers and ask them to say the specific sound.

| $e^{3}$ | ${ }^{2}$ | ${ }^{4}$ | ea | ${ }_{3}^{3}$ | ù | $3^{3}$ |  | $e^{2} w$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\mathrm{a}^{2}$ | C | fh | ${ }^{2}$ | y | qu | $\mathrm{g}^{2}$ |  |  |

2. Written expression Write the following outline on the board about the topic water:
3. How we get water
4. What we use water for
5. Water bodies such as lakes, sea, rivers

Divide the class into three groups, who will write about one of the outline topics. Work orally with all students first, hearing their ideas for the different sections of the outline, and then have students write several sentences about their topic. Have students use a new line to begin the sentences about each new point - the beginning of paragraphing. When students have finished their written work, choose one or two students from each group to read their work to the class.
3. Grammar: Phrases Review the definition of a sentence (a group of words which tells a complete thought), and review the fact that sentences must begin with a capital letter and end with a full stop or question mark. Introduce phrases by following these steps:

1. Say these words to the students: in the garden
2. Ask them if those words make sense. Explain that we need more words to make the meaning clear.
3. Now say this sentence: A dog is in the garden.
4. Ask if those words make sense. Yes they do! It is a complete thought. 'In the garden' does not have a clear meaning - it is only part of a sentence. It is a phrase.
5. Write the definitions of sentence and phrase on the board and have students copy them into their books:

A sentence is a group of words which tells a complete thought.
A phrase is a group of words which forms part of a sentence, but is not a complete thought.
4. Workbook 8 Issue students with Workbook 8: Read, Spell, Go! and have students complete pages 1-3.
5. Weekly test Issue students with Test Book C1. Each Friday give a test of the week's 24 words and have students write any corrections in the spaces provided. Continue this practice throughout the program.

Review words
Short vowel sounds

| it | is am |  |
| :--- | :--- | :--- |
| and | in | into hasKUP |

Long vowel sounds
me ll go she
so go my by
o-ver ba-by la-dy

Phonograms

## Focus: vowels

Use the vowel chart in the Reproducibles section to review all the vowel sounds, focusing on which ones are long and short.

## Third sounds

Review the third sounds of the vowels. Create a small chart with the headings a ${ }^{3}$ ('ah'), il ('ee'), $\mathbf{o}^{3}$ ('oo') and $\mathbf{u}^{3}$ ('oo'). Find at least two words for each. Examples:

| (a') | ${ }_{3}^{3}$ ('ee') | ${ }^{3}$ ('00') | (00) |
| :---: | :---: | :---: | :---: |
| ther | po |  |  |
| fast | alien | to | flu |
| past | pizza | prove | rude |

## Syllables

Write these words with different syllable breaks and have students read them using the rule for long vowel sounds.
mod-el/mo-del
co-bra/cob-ra
ro-bot/rob-ot
se-cret/sec-ret

At the conclusion of each section of work, it is recommended that you put aside a week for general revision work on that section. It can be a time for testing of words, more work in sentence writing, reviewing the rules and principles taught, and application of rules to unknown words. Suggested activities for revision week are outlined below.

Students should write their review tests and dictations in the 'review tests' section of their Test Book Cr.

## Day 1

Phonogram test Test the following phonograms:

1. oe
2. |
3. $a$
4. ed
5. ar
6. $w h$
7. s
8. V
9. $\dagger$
10. $g$
11. i
12. igh
13. m
14. $w r$
15. ough
16. oi
17. ew
18. d
Word test Test the following words:
19. zebra
20. button
21. false
22. reply
23. melon
24. usual
25. rest
26. capital
27. fright
28. possum
29. army
30. giraffe
31. west
32. tomato
33. navy
swim
34. silent
35. carrot
36. linen

Mark the tests as soon as possible after completion. Have students record their errors in Test Book C1. Discuss any errors and encourage students to carefully learn words well which have been spelt wrongly.

Have students write sentences on paper containing the words which they originally spelt wrongly.

## Day 2

Word test Test the errors made on the previous day together with the following words:

1. study
2. wallaby
3. equal
4. hospital
5. problem
6. poet
7. bus
8. seventy
9. duty
10. motor
11. left
12. trust

13. evil
14. fox
15. glad
16. hop
17. front

Mark tests as soon as possible after completion. Have students record their errors in Test Book C1. Discuss any errors or any rules which you see have not been understood and help students to review the errors, re-analyse the words and gain understanding.

## Day 3

Word test Test the errors made on the previous day together with the following words:

1. umbrella
2. nobody
3. moment
4. ugly
5. stamp
6. dingo
7. wattle
8. ninety
9. cheetah
10. salt
11. banana
12. spirit
13. potato
14. extra
15. cucumber
16. human
17. flamingo
18. lightning
19. common
20. flight

Mark the tests as soon as possible and go through any errors with the students. Have them record any errors in Test Book C1 and encourage them to learn them thoroughly.

## TERM TWO | WEEKS 1-4

## Word List Section L

## Silent $\boldsymbol{e}$

L1 Letting vowels say their long sound

L2 Long sound (cont), $\boldsymbol{v}$ and $\boldsymbol{u}$

L3 c and g , double function

L4 Every syllable must have a vowel

L5 Helpless e

L6 Adding endings to silent $\boldsymbol{e}$

Students will write their answers to this test in the 'section tests' section of their Test Book C1. Students should achieve $80 \%$ or above in the Words test to move on with the word list. If students are weak only in dictation or in base words and endings, provide more practice in those areas but move on with the word list.

## Words

1. elastic
2. picnicking
3. difficult
4. produce
5. suppose
6. expense
7. pepper
8. octopus
9. inspect
10. attack
11. office
12. correct
13. self
14. bottle
15. leaf
16. travel
17. certain
18. sure
19. curtain
20. collec $\dagger$
21. escape
22. novel
23. plastic
24. danger
25. collar
26. discus
27. exercise
28. differ
29. electric
30. command
31. dollar
32. less
33. except
34. educate
35. ankle
36. effort
37. expect
38. thief
39. paddock
40. manner
41. bottom
42. prison
43. angel
44. funnel
45. matter
46. urgent
47. kangaroo
48. grammar

Mark the spelling test out of 50, taking off one mark for each word spelt wrongly

## Dictation

The curtains in the public district have an elastic collar. This allows no light to escape and saves the expense of energy and electricity. The office workers are not excited about this and find it difficult to produce good results in the dark. They say it is no different to a prison. They will urgently discuss it with the people in command and hope it is better tomorrow.

Mark the dictation out of 30. Take off one mark for each word spelt wrongly, each capital missed and each full stop not entered.

Base words and endings test

1. bottling
2. roller

3. results
4. sugarless
5. sufferer
6. mannerly
7. allowing
8. offered

Mark the base words and endings test out of 10. If students get the base word correct but not the ending take half a mark off. If they get the ending correct but not the base word do likewise.
nar-rów
throw threw
tow-el

VOW
drown
pound
ả-mount
*noun *pro-noun
cơup-lě
dơub-lev
troub-lev
jour-ney

Review these rules for the phonogram ow saying its second sound 'oh': Reading: ow may say its first sound 'ow' in any position, but ow may only say its second sound 'oh' at the end of a base word.
Spelling: ow may only represent the sound 'oh' at the end of a base word.
narrow and throw still need 2 above ow, because even though ow may only say 'oh' at the end of a base word, it may also say 'ow' in that position (see vow below). threw is the irregular past tense verb of throw.

Review the rules for the sound 'ow': ow (not ou) always represents the sound 'ow' at the end of a word or syllable, before $\boldsymbol{n}$ alone and before $\boldsymbol{I}$. Exceptions are noun, foul, crowd.
tow-el is actually two syllables, but it can sound as one. Pronounce both syllables for spelling and apply the 'end of a syllable' rule for the sound 'ow'. vow uses the phonogram ow (not ou) because the 'ow' sound is at the end of a word. Ask students what ' $\boldsymbol{n}$ alone' means. Use the words drown, pound and amount to show that when another consonant follows the letter $\boldsymbol{n}$, we use the phonogram ou to represent the sound 'ow'. Use 'ah' in the first syllable of amount for spelling. (B) 'ah-mownt' $\bigcirc$ 'uh-mount'
noun is an exception to the rules for 'ow' because it should use ow before $\boldsymbol{n}$ alone. The derivative pronoun is spelt the same. Draw an asterisk to indicate a rule-breaker.
Fingers will indicate which phonogram represents the ' $u$ ' sound in couple, double and trouble. Silent $\boldsymbol{e}$ provides a vowel in the last syllable - mark with a $\boldsymbol{v}$ accordingly. Say just the 'l' sound when dictating for spelling.

ou says 'er' in journey. Draw a boxto show a non-given sound. The phonogram ey ('ee', 'ay' that we may use at the end of a word) also breaks the rule that $\mathbf{y}$ usually represents the sound 'ee' at the end of multi-syllable words. 'jowr-nee' $Q$ 'jer-nee'

## N6 Section $\mathbf{N}$ List 6 The phonograms ou, oy, oi and ch



## The phonogram ow saying its second sound 'oh'

Reading: The phonogram ow may say its first sound 'ow' in any position (owl, crown, shower, cow), but ow may only say its second sound 'oh' at the end of a base word (low). Exceptions: owe, own
Spelling: ow may only represent the sound 'oh' at the end of a base word (glow). Exceptions: owe, own

## The sound 'ow' Spelling rule RC3 H1 H2

The phonogram ow (not ou) always represents the sound 'ow' at the end of a word or syllable, before the letter $\boldsymbol{n}$ alone and before the letter I (cow, show-er, crown, owl). Exceptions: noun, foul, crowd

## The phonogram ou <br> Reading rule H3 J5

The phonogram ou usually says its second sound 'aw' before the letter $\boldsymbol{r}$. Exceptions: our, hour, sour, flour

## The sound ' oy '

Spelling rule H3
The phonogram oy always represents the sound 'oy' at the end of a base word or before a vowel. The phonogram oi usually represents the sound 'oy' before a consonant. Exception: oyster

## 3 Student activities

1. Grammar: pronouns Introduce the concept of pronouns by writing the following on the board:
A brave man was helping to fight the bushfires. The brave man found a girl trapped in a burning house. The brave man broke the door with the brave man's axe to save the girl. The girl's parents were so thankful to the brave man. Show students how it sounds much better when we use he, his or him instead of the underlined phrases for the brave man, and use her instead of the girl. These words are called pronouns. Have students write this definition in their books
A pronoun takes the place of a noun.
Help students create this table:
Noun Pronoun Possessive pronoun (ownership)
A female
A male
she, her her, hers

A thing
Plural words
Myself
he, him
his
it
they, them
I, me
their, theirs
my , mine
2. Endings: er and est Review the endings er and est for adjectives, reminding students how these endings show the degree of an adjective (how much there is). Add er and est to these word list words, ensuring students use the one one one double rule and the change $\boldsymbol{y}$ to $\boldsymbol{i}$ rule.

| ugly | pure | simple | wise |
| :--- | :--- | :--- | :--- |
| narrow | cheap | smooth | plain |

3. Workbook 8 Have students complete pages 34-36.
4. Written expression: poetry Have students compose a limerick (a five-line poem with the rhyming pattern AABBA). There are several examples in the Reproducibles section.

## Review words

ow saying 'oh'
blow show own BACKUp
below elbow grow
The sound 'ow'
how now flower
down town crown
owl howl scowl
ou saying 'aw'
four pour your
favour colour vapour
Phonograms
ow ou oy oi ch
Focus: phonogram choices

When we spell, we are converting sounds that we hear into written symbols. Many of the rules help us to make a phonogram choice to spell a sound (e.g. the sound 'ow' before $\boldsymbol{n}$ alone must be represented by ow, not ou). Constantly refer students to the sound chart to show these choices for each of the 42 sounds.

## Corollaries

A corollary is a statement that naturally or obviously follows on from a rule. Sometimes a corollary can help with understanding why a rule exists. For example, the rule for ow saying 'oh' might have a simple corollary like this - if ow is going to say 'oh', it has to be at the end of a word.

Or, the phonogram ou cannot end a word because u cannot end a word.
Have students come up with a few simple corollaries.

## The phonogram ie at the end of a word

Reading rule
J4)

The phonogram ie always says its second sound 'igh' at the end of a one-syllable word.

## Choosing between ie and ei

Use the phonogram ei to represent the sound 'ee' after the letter $\mathbf{c}$, to represent the sound 'ay', and in the words either and neither. Otherwise use the phonogram ie.

## The phonogram gu <br> Reading rule

gu is only a phonogram before a vowel, otherwise it is split into ' $g$ ' and ' $u$ '. gu says its second sound 'gw' after the letter $\boldsymbol{n}$, and its first sound ' g ' everywhere else.
Double letters Spelling rule RA4 F1 F2 M2

## $\boldsymbol{I}, \boldsymbol{f}, \boldsymbol{s}$ and $\boldsymbol{z}$ are often doubled at the end of a one-syllable word after a single vowel.

The phonogram sc Reading/spelling rule New

Reading: sc is only a phonogram before the letters $\boldsymbol{e}, \boldsymbol{i}$, or $\boldsymbol{y}$. Otherwise it is treated as the phonograms sand c. Spelling: The phonogram sc may only represent the sound 's' before the letters $\boldsymbol{e}, \boldsymbol{i}$ or $\boldsymbol{y}$.

## The phonogram eu <br> Spelling rule

The phonogram eu may not end a word (because words may not end in $\boldsymbol{u}$ ).

## 3 Student activities

1. ie and ei Reinforce the ie/ei rules as spelling rules - choosing which phonogram should represent the sound. Display the chart from the Reproducibles section and use it to fill in the gaps in these words. Sound the word, but don't fillitin until stưdents have given a reason.
$\mathrm{v} \_\quad 1$ (veil over my face) $\quad$ _ ce (piece of cake) rec___ $\quad$ ve (receive a gift) bel____ve (believe in God)
dec ng (ceiling - indoor roof) t (being untruthful)
2. Quotation marks Whenever somebody speaks in a story, the spoken words have marks called quotation marks at the beginning and end. Write this example on the board without quotation marks and have students help to put them in. Note: In Australia we use single quotation marks - double quotes are only used within another quote.
The Little Red Hen found a seed. She said to her farmyard friends, 'Who will help me plant the seed?'
'Not I,' said the dog. 'Not I,' said the cat.
Advise students to use a capital letter to begin the spoken part. Dictate this passage and review the quotation marks (and commas) afterwards.
The first little pig said, 'I will build my house with straw.' 'Little pig, little pig, let me in,' said the big, bad wolf. 'Not by the hair on my chinny chin chin,' cried the little pig.
3. Endings: er, or and ian er, or and ian are 'doer' endings - they are added to base words to mean 'someone who does the base word'. driver golfer actor editor electrician musician
4. Workbook 8 Have students complete pages 52-54.

Review words
The phonogram ie
niece die tie
BACKUP

The phonogram ey
they obey grey money honey monkey

Phonograms
ie ey kn c
Focus: avoiding confusion
Phonograms like ie, ei and ey are easily confused, because they have similar letters and make similar sounds. Encourage and train students to be careful spellers to avoid mixing up these and other confusing phonograms.

## Double u?

Have students think about the sounds in the word language EXTEND and what letter would normally say the ' $w$ ' sound. Then do some research on why that letter might be called 'double u'.

## Plural-only nouns

Have students tell you the singular of scissors and trousers (there is no such thing as a scissor or a trouser). What part of speech are these words (nouns)? Such words are called plural-only nouns. Find several more.

```
išn't = is not
dôn't = do not
dôes-n't = does not
cản't = can not
wôn't = will not
he's = he is
she's = she is
l'm = l am
fhey'rex = they are
l've = I have
the'y've = they have
you've = you have
```

Review the concept of contractions, where an apostrophe stands in for missing letters. Discuss with students which letters are missing in isn't and what it means.
don't is a contraction for do not. o changes from 'oo' to 'oh', so place 2 above o. does not becomes doesn't. Review the ending rule that words ending in o usually use the es ending (not s) when forming past tense. Place 4 above $\mathbf{o}$ in doesn't.
can't has an apostrophe standing in for two letters (otherwise it would be cann't). Place 3 above a to show the sound changing from 'a' to 'ah'.
won't is an irregular contraction where the word will is replaced by wo. Place 2 above $\mathbf{o}$ to assist reading.
is, am and are are present tense verbs of being which form common contractions. 's (apostrophe s) can be a confusing ending, because it is used to show possession as well as the contraction of is. Review the difference between its (possessive) and it's (contraction for it is) from section I5 in Teacher Book B. Ensure that he's (contraction for he is) is not confused with his (possessive).
they're should be pronounced 'thh+ay+r' but the ey phonogram shortens to the ' $e$ ' sound to form 'air' ('e'+'r'). Place a box around ey. D'thhayr' 'thhair'
have has two letters omitted when it forms a contraction. The silent e stays to stop the letter $\boldsymbol{v}$ ending a word - place a small cross under the $\boldsymbol{v}$. Underline and number th saying 'thh', ey saying 'ay' and ou saying 'oo'.

Q4 Section $\mathbf{Q}$ List 4 The ending $\boldsymbol{g e}$, homophones
mes-sâge
voy-age
dam-âge

car-ry car-ri-age
már-ry már-ri-age

im-age<br>i-mag̀-ině

al-ter
al-tar
weqth-er
whefh-er
wind wound
wởnd

Review the rules for the sound $\mathbf{j}$ ' at the end of a word: $\mathbf{j}$ may never end a word, and dge is only used in one-syllable base words with a single short vowel. All other words use ge. Words ending with the pattern age are usually pronounced as 'ij', which can create confusion for reading (as 'ayj') and also spelling (as idge). Therefore, teach this spelling rule for the sound 'ij': age usually represents the sound ' ij ' at the end of a multi-syllable word. This ruleapplies to over 100 words, with seven exceptions that use dge or ge. Place a box around a to show it saying the non-given sound 'i' and pronounce it as 'a' for spelling. 'mes-saj' 'mes-ij' $_{\square}$ 'voy-aj' $D^{\prime}$ 'voy-ij' $\quad$ 'dam-aj' $\triangle$ 'dam-ij'
Review this rule: change $\boldsymbol{y}$ to $\boldsymbol{i}$ when adding an ending beginning with a vowel. Discuss how it works in carry > carriage and marry > marriage. carriage and marriage sound like two syllables, but pronounce three for spelling. Apply the rule for 'ij' and place boxes around a. Place 1 above the first a in all words to show it is not part of the phonogram ar.
 Apply the rule for 'ij' in image and mark appropriately. In imagine the syllables and stress change from the base word. Silent $\boldsymbol{e}$ is helpless in imagine. Discuss why $\mathbf{g}$ can say
 alter is a verb, and the homophone altar is a noun. Discuss the different meanings. The Oxford Dictionary gives two options for the first syllable - 'awl' and 'ol'. The last syllables sound the same in normal speech, but for spelling pronounce er and ar clearly. B'awl-ter'/ol-ter' $\triangle$ 'awl-tuh'/'ol-tuh' $\quad$ 'awl-tah'/ol-tah' $\triangle$ 'awl-tuh'/ol-tuh'
Fingers for the homophones weather and whether will indicate which phonograms are to be used. Explain the meanings and mark all multiples. 'we-thher' ' 'we-thhuh' $^{\text {a }}$

Discuss homographs (words with the same spelling but different sounds). wound (coiled - 'wownd') is the past tense of the verb wind (to coil - 'wighnd'). Compare with the homographs wound (hurt - 'woond') and wind (blow - 'wind').

Below is a summary of all rules encountered in Teacher Book C, including where the rule appears in the list. Some rules appear only in the 'Up to speed' review and/or in Teacher Book B. Underneath each is the list of words featuring the rule, which can be used for review exercises and testing at any time.

## 1 Rules for vowels

## Vowels before a consonant in the same syllable



A vowel usually says its first sound before a consonant in the same syllable.

| glad | stamp | left | rest | west | swim | hop |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| bus | trust | capital | spirit |  |  |  |

## Vowels at the end of a syllable

## Reading rule AR1 BR1 K2

The vowels $\boldsymbol{a}, \boldsymbol{e}, \boldsymbol{o}$ and $\boldsymbol{u}$ usually say their long sounds 'ay', 'ah', 'ee', 'oh', 'oo', and 'yoo' at the end of a syllable.
The vowels $\boldsymbol{i}$ and $\boldsymbol{y}$ may say their long sounds 'igh' and 'ee' at the end of a syllable.

| equal | human | item | navy | nobody | cucumber moment |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| motor | poem | poet | poetry | ze-brg | student |

## The sounds of a

a usually says its first sound 'a' before a consonant in the same syllable.

| am | an | and | has |
| :--- | :--- | :--- | :--- |
| man | can | at | happy |

a usually says its second sound 'ay' at the end of a syllable. It can also say its third sound 'ah' in this position.
baby lady paper table father above ago
a usually says its second sound 'ay' if a silente ends the word.
make made cake
name
a may say its third sound 'ah' before two consonants, but it does not always do so.
ask fast after hand hands thank back
a always says its fourth sound 'aw' before $\boldsymbol{\Pi}$ or $\boldsymbol{I k}$ at the end of a word. The letter $\boldsymbol{I}$ is silent in the pattern alk.
all
fall call
talk
walk
chalk
a usually says its fifth sound 'o' after the letter $\boldsymbol{w}$.

```
was want wash
```


## The sound 'ay'

The phonogram ay usually represents the sound 'ay' at the end of a base word or before a vowel.
Exceptions: they, obey, grey, hey, prey, whey, survey

| play day say away today | stay pay |  |  |  |
| :--- | :--- | :--- | :--- | :--- |
| Sunday | Monday | Tuesday | Wednesday | Thursday |

Before a consonant, the sound 'ay' may be represented by the phonogram a with a silent $\boldsymbol{e}$, or the phonogram ai.

| bake | save | invade | waste | pain | chain | grain | plain |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| waist | tailor | fail | jail | captain | contain | remain | Adelaide |

Other phonograms (ea, eigh and ei) may also represent the sound 'ay' but are less common.

## Phonological awareness test

This test is designed to find the students' skill level in each of the major phonological awareness areas and consequently their readiness to begin the formal reading process.

## Guidelines

- The test is presented orally, requiring students to rely on purely phonetic cues - visual cues are not tested at this stage.
- Ensure that sounds (not letter names) are used by both student and teacher.
- The test should be administered to a single student on a 'one-to-one' basis.
- The skills are listed in order of difficulty and should be administered in sections following the schedule outlined below.
- A number of 'nonsense words' have been included to prevent students from guessing the answers, providing a more accurate phonemic assessment.


## Sections

Section A (rhyming, word awareness, syllables and phonemic isolation) should be administered before formal instruction in learning the single and multiple phonograms (Terms 1 and 2 of Teacher Book A).

Section B (phonemic identity, phonemic categorisation, phonemic blending and phonemic segmentation) should be administered before formal instruction in spelling (Terms 3 and 4 of Teacher Book A).

Section C (phonemic manipulation and phonemic substitution) should be administered before proceeding onto Teacher Book B.

Students who do not perform well in any of these subtests may need additional support and extra small group activities to improve in these areas in order to successfully complete the formal learning activities.


## Answers to change a letter games

| 1. dog | log | leg | peg | pet | pot | pat hat |  |  |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |
| 2. bug | bag | bat | mat man men hen | pen |  |  |  |  |
| 3. cog | cot | cat | cap | tap | tag | bag | wag |  |
| 4. jet | wet | pet | pat | rat | rag | bag | bug |  |
| 5. | pin | pig | dig | dog | jog | jug | hug | hut |
| 6. fin | fan | fat | hat | hut | hug | mug mum |  |  |
| 7. | bat | bag | bug | bun | bin | fin | fix | mix |
| 8. | rag | rug | run | bun | bin | pin | pan | pad |

LEM
Phonics ${ }^{\circ}$

## Choosing ow or iou

to represent the sound 'ow'

7 Use ow in three places:

1. At the end of a word or syllable cow show-er
2. Before $\mathbf{n}$ alone crown
3. Before l OWl

$\checkmark$ Use on everywhere else, except these three words:
noun
foul
crowd



Down

- Between two mountains

3. When water boils
4. Person playing a character
5. Not weak
6. Calm and stillness
7. To have lots of money
8. Washing clothes
9. To speak very softly
10. Crop similar to wheat
11. A sweet oval-shaped fruit
12. A round handle or switch
13. To tell about something

## Across

2. Complete with nothing missing
3. A small, round, green vegetable
4. When life ends
5. A large bird of prey
6. A tool to defend or attack
7. Listing of dates
8. Past tense of know
9. What a king rules over
10. In need of food
11. To break
12. To flatten out on a surface
13. Honour and fame
14. Power

LEM

The sound 'j' at the end of a word


